

Headley Park Rifle & Pistol Club

Application for Probationary Membership from 1 January 2021

(Please use block capitals)

Surname (Mr/Mrs/Ms)..... Forenames.....(as per FAC/SGC).

Address

Post Code Tel.No

Email Date of birth

Has the applicant ever used any other name? YES / NO If YES, what was it ?

Place of birth Nationality.....

Has the applicant lived at a different address to the one given above in the last 5 years ? YES /

NO Details of different

address.....

FAC No. (if held)..... Expiry date Issuing Authority

SGC No. (if held)..... Expiry date Issuing Authority

HAVE YOU EVER BEEN REFUSED MEMBERSHIP OR EXPELLED FROM A SHOOTING CLUB? YES / NO

HAVE YOU EVER HAD AN F.A.C. or S.C.C. APPLICATION REFUSED? YES / NO

HAVE YOU EVER HAD AN F.A.C. or S.C.C. REVOKED? YES / NO

Please give details on the reverse of this form of any previous shooting experience and club membership together with any other relevant information

PROPOSED BY (please print) MEMBERSHIP No.....

The proposer must be a full member of Headley Park Rifle & Pistol Club and must confirm the identity of the applicant, and confirm address, by sight of an FAC / SGC / passport / photo card driving licence.

I confirm that I have verified the identity of the applicant: Signed

SECONDED BY (please print)

Address.....

Postcode Tel. No Signed.....

The seconder must be a responsible adult who has known the applicant for at least three years if not a member of Headley Park Rifle & Pistol Club

A PROBATIONARY MEMBER MUST BE PERSONALLY SUPERVISED AT ALL TIMES BY A FULL MEMBER HOLDING A FULL FAC OR A RANGE CONDUCTING OFFICER WHILST IN POSSESSION OF FIREARMS AND/OR AMMUNITION.

JUNIOR MEMBERS

A separate application form is required for junior members.

PROBATIONARY PERIODS

All probationers, in order to apply for full membership, require 10 signed attendances, with minimum probationary period of 6 months. In all cases the maximum period is twelve months. The attendances are to be recorded on a Probationary Attendance Form which you will receive with your probationary membership card. Only 3 attendances at a clay shoot may be used towards your 10 signatures.

NOTICE OF INSURANCE LIMITATIONS

Please note the Club requirement that you must have your own Third Party Insurance if you wish to shoot alone at the range. Only full members are allowed to shoot alone. Your insurance must comprise full public and products liability cover of a minimum of £10 million subject also to your own demands and needs; cover should be from a reputable insurer that has not excluded lone shooting. **Confirmation of your understanding of this is requested at the end of this application.**

PERSONAL DATA PROTECTION

In addition to the personal data provided above, meaning name, address, email address and phone number, when you apply to join Headley Park Rifle & Pistol Club (Club), and when you participate at Club/non Club events, you are asked to provide personal information including but not limited to date of birth, photographs, FAC number and use of firearms.

The Club intends to use your data in all matters relating to:

- The administration of membership of the Club, including membership subscriptions, some of which may be retained after your membership ceases
- Holding of AGMs and/or EGMs and minutes thereof
- Competitions entered, prizes won and website display thereof
- Ranges booked
- Training courses
- Events
- Communications related to the above

Your data may in the future be transferred to Headley Park R&PC Limited for similar purposes, otherwise The Club will inform you before using your data for any other reasons.

The Club's lawful basis for processing is your written consent, any legal requirement and any contract entered into. **Such consent is requested at the end of this application.**

The Club's data retention periods follow the statutory guidelines (as far as is applicable), although your information may be retained for longer during and after your membership, where required by Police authorities.

You have the right to:

- Be provided with the data that the Club holds relating to you **free of charge unless such** a request is manifestly unfounded or excessive, particularly if it is repetitive
- Rectify / update the data
- Ask us to remove your data
- Restrict processing
- Object to the Club's use of your data

CHANGES IN YOUR CIRCUMSTANCES

Please note that you are required to inform the Club if you are with respect to the definition in section 21 of the Firearms Act 1968 of a *prohibited person* or it changes after this application or at any time during your membership. **Confirmation of not being a prohibited person is requested at the end of this application.**

This section sets out restrictions on the possession of firearms by certain categories of persons convicted of crimes in England, Wales and Scotland. **In short, persons who are sentenced to a term of imprisonment or detention/custody at a young offender’s institution of three years or more are never allowed to possess firearms, including antique firearms, or ammunition and persons who are sentenced to a term of imprisonment for three months or more but less than three years must not possess them until five years have passed since the date of release.** Persons with suspended sentences of three months or more must not possess firearms, including antique firearms, or ammunition for a period of five years from the second day after the date on which sentence has been passed.

HOME LOADING OF AMMUNITION

It is a condition of Membership that if a Member home loads ammunition he/she must read and understand the NSRA Code of Practice on Home Loading, which is available on the NSRA web site - Code of Practice. **Confirmation that you will follow the Code is requested at the end of this application.** Failure to sign this confirmation means that you will not be allowed to use home loaded ammunition on the HPRPC ranges.

FULLBORE SHOOTING AT BISLEY

If you are a member of the NRA, simply provide your NRA membership numberand read no further. If you are **not** a member of NRA but wish to shoot fullbore at Bisley with the Club you may do so as a probationary members without charge. **Confirmation that you wish to shoot at Bisley is requested at the end of this application.**

The NRA also requires shooters to hold a Shooter Certification Card (SCC) to use Bisley ranges, and the NRA will issue an SCC provided the Club has carried out the appropriate training and certification of its Club members. To this end the Club Chairman, Graham Hammond will separately record certain information about members as set out below and forward it to NRA:

(1) full name including middle name, (2) date of birth (3) address details (4) email address (5) contact number (6) Disciplines the club member has been trained to shoot (7) An up to date digital photograph (file name to be surname & date of birth – surname-ddmmyy.jpeg).

You will need to promptly provide the information by email grhammy38@hotmail.co.uk
If the NRA is your primary club you may opt to continue to be directly certified by NRA

MEMBERSHIP FEES 2021

The amount payable for probationary membership depends on the **date** in each quarter of the year in which **your application is submitted.**

ONLY PAY THE AMOUNTS SPECIFIED HERE		FAC/SGC holder		Non FAC/SGC holder	Junior
CALENDAR YEAR 2021		Member	Spouse/Civil partner	Member and Spouse/Civil partner	
Q1 2021	Jan to Mar	£120	£60	£40 each	FREE
Q2 2021	Apl to Jun	£90	£45	£30 each	FREE
Q3 2021	Jul to Sep	£60	£30	£20 each	FREE
Q4 2021	Oct to Dec	£30	£15	£10 each	FREE

Joining fee In addition to membership fees, and once off joining fee of £10 is payable to cover the cost of training materials, which you may retain.

Junior membership fees are free until their 18th birthday at which point the fees are payable in accordance with the above table.

THE PROBATIONARY MEMBERSHIP APPLICATION PROCEDURE

Completion of the personal details part, above

Completion of the payments part, below

And signature of the confirmations/declarations – note that the first five are compulsory.

The application must include 2 non digital passport sized photographs signed on the reverse and a C5 envelope (9x8 3/8), with at least 2 second class stamps affixed, and is to be submitted to Rod Philpott, Honorary Secretary, 32 Albert Road, Kingston Upon Thames, Surrey KT1 3DH

Please complete the payments summary below :

Joining fee.....	£.....10.....
Applicant with FAC/SGC.....	£.....
SPOUSE/CIVIL PARTNER... ..	£.....
Applicant without FAC/SGC	£.....
Junior.....	£.....Nil.....
TOTAL PAYMENT DUE.....	£.....

A CHEQUE is preferred method of payment made payable to Headley Park Rifle & Pistol Club.

If you are unable to obtain a cheque book from your bank, and wish to pay via BACS tick here and the Treasurer will email you with account details and a member specific reference (without which any payment may be treated as a donation).

Confirmations/declarations

Tick to confirm

- I/we apply for renewal of membership and agree to follow the Club rules www.headleyparkrpc.co.uk as amended from time to time
- I/we consent to the Club holding my personal data as explained above
- I/we confirm that I/we have not been categorized as a prohibited person
- I/we home load ammunition and confirm that I have read and understood the NSRA Code of Practice for Handloading Firearms Ammunition, and I/we will abide by this Code of Practice
- I/we confirm that if I/we want to be able to shoot on my own, I confirm that I understand the risk situation and that I hold my own insurance cover as the clubs policy does not cover solo shooting
- I/we wish to shoot fullbore at Bisley with the Club, am **not** an NRA member and require a shooters certification card. Digital photos have been sent to Graham Hammond
- I/we wish to shoot fullbore at Bisley with the Club, am an NRA member and require a shooters certification card. My NRA number is Digital photos have been sent to Graham Hammond

Dated..... Signed.....

Dated.....Signed.....